

WICHITA FALLS METROPOLITAN PLANNING ORGANIZATION
Technical Advisory Committee
Minutes

Wednesday, October 1, 2003

Voting Members Present:

Joe Anderson – TxDOT, Director of Construction
John Barton – TxDOT, Dir. of Transportation Planning and Development
Tim Hertel – TxDOT, Director of Operations
Jeff Hogan - City of Wichita Falls, City Engineer
Darron Leiker – City of Wichita Falls – ACM/Dir. Aviation, Traffic & Trans.
David Lyne - City of Wichita Falls, Engineering Department
James Kelly – TxDOT, Area Engineer
Steve Seese – MPO Director
Dave Clark – City of Wichita Falls, Dir. of Community Development

Others Present:

Carolyn Askins – TxDOT, Transportation Planning Assistant
Lin Barnett – MPO, Transportation Planner II
Karen Montgomery-Gagné – MPO, Planner III
Mark Beauchamp — City Traffic Superintendent

Highway Needs Committee Members:

J. W. Martin
Bettye Tanner-Shelby
Joe Jacobi

Visitors:

Charles P. Kazmer - Citizen
Jon Möller – Citizen
Diane Lam — TxDOT, Austin
Tim Juarez, — TxDOT, Austin

I. Welcome & Introduction

The MPO Director called the meeting to order at 8:35 a.m. Introductions of visitors were made.

II Approval of the July 9th minutes

The Minutes were approved with the change of spelling of David Lyne's name.

III. Review and comment regarding the Transportation Policy Committee's July 30th meeting minutes - No Action Required

No comments were received

IV. Discussion and recommendation on amendments to the FY 2004 UPWP

Approved January 7, 2004

Mr. Seese explained that Task 2 was being amended to allow PL funds to pay for one-half of the expense associated with purchase and installation of video detection equipment. He passed out a list of intersections proposed for such technology, those that have been completed, and those proposed for participatory funding during FY 2004.

Mr. Beauchamp explained the use of the equipment and its capabilities.

Following discussion, a motion was made by Mr. Barton that the recommendation to the TPC should include an explanation as to how video detection equipment relates to planning. The motion passed unanimously.

Mr. Seese handed out a second amendment regarding Task 1. He stated that the MPO had been given an additional \$21,181 in GTPF. This amendment allocates those funds among various subtasks under Task 1. The motion passed unanimously.

Mr. Seese passed out a revised Budget Summary to the UPWP. He stated that since the passage of the two amendments, the Budget Summary is merely an informational tool and needs no further action.

V. *Discussion and Recommendation on November amendments to the Transportation Improvement Program (TIP)*

Mr. Barton explained the amendments to the TIP. Motion to recommend approval was passed unanimously

VI. *Discussion and recommendation on the process, outline and milestones for the 2005 – 2030 Metropolitan Transportation Plan update*

The document was reviewed, commented on, by page. Each page received its own approval. All passed unanimously with changes.

VII. *Discussion and recommendation regarding a project application process for the Metropolitan Transportation Plan*

There was general consensus that the document provided much information. It was agreed among all that each member should review the document and provide comments to the MPO Director.

VIII. *Comments regarding the Alternative Fuel Study (Separate document) – No action required*

No comments were received.

IX. *Discussion and recommendation on the FY 2004 meeting calendar*

The motion passed unanimously to accept the FY 2004 calendar.

X. *Other Business:*

a. *Update on Kell Freeway*

Mr. Seese provided an update to the presentation before the Texas Transportation Commission on September 25th. He passed out a document provided by Mr. Barton explaining aspects of tolling.

Approved January 7, 2004

- b. *Discussion of transportation projects – City and TxDOT*
Mr. Hogan said that they will be beginning a mill and overlay on Kemp, between Southwest Parkway and Call Field.
- c. *Discussion regarding changes to the MPO boundary (refer to attached map)*
Mr. Seese stated that there were some discrepancies between the maps furnished the MPO and those from the Austin division office. This matter was not ready for discussion.
- d. *Recommendation concerning representatives for the MTP Steering Committee*
Discussion of this occurred under item VI above.
- e. *Discussion of performance measures*
Mr. Barton indicated a need to develop such measures. A method will be forthcoming at a later date.
- f. *Other*
 - Mr. Seese stated that the draft MPO contract is under review.
 - Mr. Barnett gave a brief presentation of the initial ITS meeting. There was discussion among others as to its application.
 - It was asked by the Director of Public Works to drop David Lyne from TAC membership and to add Karen Montgomery-Gagné. Mr. Seese stated that the Bylaws do not define a need to formally make this action. Ms. Montgomery-Gagné was approved by consensus of the board.

XI. *Public comment on any item not on the agenda*

No comments were received.

XII. *Adjourn*

The meeting adjourned at 11:05 a.m.

Darron Leiker
Interim MPO Director, TAC Chairperson
ACM, Director of Traffic, Transportation and Aviation